

Practical Pensions Administration

Exam booking information

The exams within this pathway will be hosted via our online platform provider, Testreach. Please read the following information before making an exam booking:

- Ensure you have access to a working webcam as you will be remotely invigilated
- Ensure you have appropriate IT permission to download the Testreach exam app [TestReach](#)
- Ensure you have read our [policy](#) here before making any bookings
- Ensure you have read through the Testreach exam invigilation protocol [here](#)

The exam registration guide can be found [here](#)

Next Online exam dates -

4th-19 March 2025

26th March 2025

7th-11th April 2025

Bookings are now open.

Bookings close - 24 January 2025 at 4 PM

The units/exams listed below can be booked onto via the following links:

Exam dates: 7th-11th April 2025

- [Defined Benefit Arrangements unit](#) - [Click here to book](#)
- [Defined Contribution Arrangements unit](#) [Click here to book](#)
- [Professionalism & Governance unit](#) [Click here to book](#)

The above are all part of the [Advanced Diploma in Retirement Provision](#) qualification

- [Award in Pensions Essentials](#) – Please contact for further information:
PMIQualifications@pensions-pmi.org.uk

- [Certificate in Pensions Calculations](#) 4th-19 March 2025– [Click here to book](#)
- [Retirement Provision Certificate](#) 26th March 2025– [Click here to book](#)
- [Certificate in Pension Scheme Member Guidance](#)– Please contact for further information: PMIQualifications@pensions-pmi.org.uk